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**From:** Quinata, Shannon (DZSP21)  
**Sent:** Friday, March 13, 2020 11:41 AM  
**To:** DZSP21 Annex Managers  
**Subject:** Temporary Suspension for Off-Island Trainings

**Importance:** High

Good Morning Annex Managers,

Please be advised that we will not be sending any our employees out for any off-island training in light of the current COVID19 situation. This is only a temporary suspension and a safety precaution for our employees until conditions improve.

If you have any questions or concerns, please feel free to contact me.

Thank you,  
Shannon



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