From: Cruz, Debbie (DZSP21)

Sent: Monday, March 02, 2020 4:50 PM

To: DZSP21 Annex Managers; DZSP21 Supervisors

Cc: Blanton, Jee (NFM); Aflaque, Toni (NFM); Santos, Tsukasa "Kaz" (NFM); DZSP21 Security; DZSP21

Procurement

Subject: RE: COVID-19 Contractor Travel Restrictions - Korea and Japan

Signed By: Debbie.Perez@dzsp21.com

Good Afternoon All,

Additional guidance from our Contracting Officer.

- 1) If flying through Japan, notify DZSP 21 Security office of the travel. DZSP 21 will notify our Contracting Office (KO). No specific actions will be taken by the government,
- 2) If flying through Korea, either transiting through the airport or leaving the airport, notify DZSP 21 Security office of the travel. DZSP 21 will notify KO. KO direction will be issued to prohibit base access.
- 3) If flying through Japan AND Korea, then number 2 above applies.

If you have any questions, feel free to contact us.

v/r,

Debbie Mae P. Cruz

DZSP 21

Contingency Planner Security Manager/FSO

Primary Email: <u>Debbie.perez@dzsp21.com</u> Secondary Email: <u>Debbie.cruz.ctr@fe.navy.mil</u>

339.3919 (work) | 682.2182 (Cell)

During Disaster Response (EOC): 333.2776

From: Cruz, Debbie (DZSP21)

Sent: Friday, February 28, 2020 11:06 AM

To: DZSP21 Annex Managers <DZSP21AnnexManagers@dzsp21.com>; DZSP21 Supervisors

<DZSP21Supervisors@dzsp21.com>

Cc: Blanton, Jee (NFM) <jee-eun.Blanton@fe.navy.mil>; Aflague, Toni (NFM) <toni.aflague@fe.navy.mil>; Santos, Tsukasa

"Kaz" (NFM) <tsukasa.santos@fe.navy.mil>

Subject: COVID-19 Contractor Travel Restrictions - Korea and Japan

Importance: High

Good Morning Annex Managers,

Below is the guidance from our Contracting Officer.

To minimize risk to mission and health and safety risk to force, you are hereby notified the following:

- 1. DZSP personnel returning from the Republic of Korea and Japan shall not have access to the work site for a 14 day period, starting from the day of departure from Korea and Japan.
- 2. This will also include any DZSP personnel returning from China (Refer to the attached email sent by Shannon).

In accordance with this directive, we will continue with our implemented policy with the following requirements:

- 1. If you have travelled within the past month to Korea, Japan, and China, please inform our Security Manager, Debbie Cruz (Debbie.cruz@dzsp21.com) Tel: 339-3919
- 2. If you plan on travelling to Korea, Japan, and China, you MUST inform our Security Manager prior to departure.

v/r, **Debbie Mae P. Czuz**

DZSP 21

Contingency Planner Security Manager/FSO

Primary Email: <u>Debbie.perez@dzsp21.com</u> Secondary Email: <u>Debbie.cruz.ctr@fe.navy.mil</u>

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